

Minutes of the Board Meeting

Society for Glycobiology

St, Pete Beach, CA

Nov. 9, 2010

In attendance were Board Members and Officers: Robert Haltiwanger, Tom Oeltmann, Anne Dell, Michael Pierce, Kelley Moremen, Kelly Ten Hagen, Paul DeAngelis, Michael Tiemeyer, Steve Rosen, Don Jarvis, Vlad Panin, Tom Gerken, and Hud Freeze (via Skype).

1. **Meeting was called to order** by President Robert Haltiwanger at 12:30 pm and signed conflict of interest forms were collected from all Board members.
2. **The minutes of the previous Board Meeting** (2009, San Diego, CA) were approved.
 - a. **President's Report:** Thanks and Announcements:
Everyone was welcomed, including the new additions to the Board (Vlad Panin and Tom Gerken). Past President Tom Oeltmann was thanked for organizing the successful Society meeting in San Diego. He steps off the board as past-president for 2010. Meeting summary: The profit and loss statement for prior years was discussed and 2009 San Diego meeting final numbers indicated a gain of \$17,298 to the Society treasury. It was anticipated that there would be a financial gain for the St. Pete meeting (actual gain following the reconciling of bills was \$7,938). There was strong attendance at the St. Pete meeting (final total attendance of 388). There was also very positive feedback regarding the site.
 - b. Discussion of membership discounts: Efforts were made to reach out to members of the CFG to make them members of the Society by writing letters to the CFG members as well as providing a discount in membership fee for new members (\$15) as well as discounts for multi-year membership. It was not clear whether this led to an increase in total membership. There was a question regarding the international membership of the Society, but the numbers were not available at the time (in 2010 the breakdown was 62% USA, 5.4% Canada, 33.3% "other").
3. **Secretary's Report:**
 - a. Minutes of Board Meeting from 2010 and the Secretary's report were distributed and election results were summarized: Hud Freeze was elected as President-Elect, Nancy Dahms was elected to the Nominating Committee, new members of the Board of Directors were Tom Gerken, Vlad Panin, and Robert Yu, and Michael Pierce was elected Treasurer. For 2010 the Awards Committee was comprised of Hud Freeze, Bob Haltiwanger, Richard Cummings, Jim Paulson, and Steve Rosen. The 2008 Nominations Committee was comprised of two members elected by the membership (Nancy Dahms, term ending in 2012 and Jamey Marth, term ending in 2011), the Past-President acting as chair (Bob Haltiwanger), and one appointee by the board (to replace Sam Turco). The Board discussed the appointment of the ad hoc member of the 2011 Nominations Committee and after discussion they voted unanimously to select Tamara Doering as the appointee from the Board with Cathy Costello as a backup. The Program Committee was established by the President in consultation with the Past-President, and the President-Elect. The Publication Committee has three ad hoc members of the committee selected by the Board of Directors (presently Anne Dell, Jamey Marth, and Jeff Esko), whose terms will expire at the end of 2011. Since Anne Dell is already member of the committee by virtue of being President in 2011 and Jeff Esko as an Associate Editor starting in 2011, nominations were solicited to replace those two members in the last year of their respective terms. Several nominees were suggested and votes determined that Linda Baum and Kurt Drickamer would serve the final year term on the committee. Steve Rosen was chosen by the Awards Committee to receive the Karl Meyer Award. Harry Schachter and Jerry Silbert were chosen for the Rosalind Kornfeld Award for Lifetime Achievement in Glycobiology. Travel awards (varying from \$250-\$500) were given to

68 students/postdocs to attend the meeting at a total cost of \$23,875. Based on criteria from prior years, travel awards were funded at \$500 per lab. If two applications were received from the same lab, then the award was split evenly (\$250 each). If the applicant was not a member of the Society, the award was reduced by 25%, and if the mentor was not a member the award was reduced by 25%. Membership rolls for 2010 in the Society were 443 (memberships accepted between Sept 1, 2009 – Aug 31, 2010). Journal subscriptions start on Jan. 1 of a given year and continue to Dec. 31 of the year of membership. There was a general discussion of the tracking of travel award dollar amount and total number of travel awards. The total number of award applications has increased from ~40 in prior years to ~65 in the last 3 years and the amount of award has decreased from \$1000 per lab to \$500 per lab as a result of losses in the Society treasury.

4. Treasurer's Report:

- a. Mike Pierce presented a summary of the Treasurer's report of the Society accounts. Securities held by the Society rebounded about 20% by the end of 2010. Dividends and interest will total ~\$3000 by the end of the year. Receipts included memberships (~\$30,000), royalties from Oxford, and other sources of funds totaling \$106,423 in revenues. Expenditures totaled \$81,667 with the largest components being Oxford subscriptions (\$32,918) and travel awards (\$24,050). A unanimous vote was taken to accept the Treasurer's report.

5. Editor's Report:

- a. Manuscript submissions to *Glycobiology* (totaling 300) have been increasing for the last several years. There is an equal submission rate from Europe, Asia, and North America. Time to first decision was 29 days. Overall final decisions were approximately half accepted and half rejected or revision window expired. Circulation is up, at ~4200 institutions worldwide. The Impact Factor is 3.93. Average time from acceptance to web access is 6 days. All of these were considered strong positive reflections of the journal. Ron Schnaar resigns as Editor-in-Chief as of Jan. 1, 2011 and Robert Haltiwanger assumes Editorship. Ulf Lundahl resigned as Associate Editor and is replaced by Jeff Esko. A unanimous vote was taken to accept the Editor's report.

6. Old Business:

- a. In 2009 the Society was approached by Pi-Wan Chen to collect money to endow an award in the name of Don Carlson with a sufficient duration that it could have a positive and long-lasting impact on the Society. The Board had decided to pursue the possibility of receiving funds for such an award through an inquiry to the Society accountant. Feedback from the accountant indicated that the nonprofit status of the Society would not allow the creation of such an endowment and providing tax exempt status for the donors. It would require the establishment of a separate entity that would have additional expenses in accounting and tax filing. Dr. Chen indicated that Purdue has decided to create an endowed fund Dr. Carlson's name. The conclusion of the discussion was that if the Society wished to create and endow such awards in the future it would require an extensive effort and expense to establish the framework and funding for such a new entity.

7. New Business:

- a. Website management and meeting management: There was a discussion regarding the ongoing contracts for website services and meeting management in the next three years. The Society website has managed by Inmerge for the last 8 years. With the switch to FASEB meeting management services for the joint meeting in 2012 the possibility was considered to also switch to FASEB for web services. Meeting management was established with Scientific Association Management (SAM) in 1999 and the initial association with Inmerge for web services started in 2004. Several scenarios were discussed for the conversion to new meeting management and web

services. Contracts were already established for the 2011 Seattle meeting. Options for 2012 included a total cost of \$20,000 to set up a new website followed by annual costs of \$10,000 for web services. Costs for meeting management for 2012 and 2013 through FASEB or SAM were discussed. Costs for 2013 with FASEB were estimated to be ~\$5000 less than a combination of SAM and Inmerge. The plan for a joint meeting with ASMB in 2012 was discussed, and options for sequential, joint, or concurrent meetings with ASMB were considered. A fully joint meeting was determined to be the best option. The discussion confirmed that it is preferable to promote the Society more effectively through the use of joint meetings as well as other mechanisms that should be pursued. A unanimous vote was taken to pursue the joint meeting with ASMB, with both web services and meeting management handled by FASEB for the 2012 meeting and in future years. Concern was expressed regarding the smooth transfer of membership information from a new web services company to Oxford for the journal subscriptions. Discussion was also made regarding the costs of the travel awards for the 2011 (potential cost of ~\$25,000 for 2011) relative to the additional incurred costs for establishing the new website (\$20,000 for 2011).

There was a general consensus that the Society should not reduce the expense of the travel awards for the 2011 meeting and use the general Society endowment if necessary to cover the costs.

- b. NIGMS 50th anniversary: A discussion was made about the 50th anniversary of NIGMS and their interest in celebrating the occasion by sponsoring speakers at meetings. There was an enthusiastic positive response regarding their interest in supporting a podcast of talks from the Society meeting in 2011.
- c. 2011 Gordon Conference support: A request was made by Hud Freeze for support of the 2011 Glycobiology Gordon Conference in the amount of \$2000. There was a motion to increase the support to \$3000 and the motion was unanimously approved.
- d. Joint sessions at other meetings: A glycobiology session was organized for the November 2011 ASMB meeting (Haltiwanger, Campbell, Esko, Yost as speakers) that was very well received. The total cost to the Society was \$3000. Steve Rosen discussed a session that he organized at the AAI meeting in San Francisco in 2011. It was also mentioned that there will be reciprocal meetings between the Society and the International Glycoconjugate Organization in 2011 where the Society will run a session at the IGO meeting in Vienna and the IGO will run a session at the Society meeting in Seattle. A motion was raised to support for four travel awards at \$500 each and 500 euros per speaker for the session (total outlay of \$5000) and the motion was approved.
- e. A request was made to have the Warren Workshop be scheduled in association with the Society meeting. The proposal was well received, but it was suggested the organizers of the Warren Workshop should discuss these plans with the organizers of the other satellite meetings to avoid conflicts.

8. **President-Elect's Report:**

- a. The President-elect announced that the 2011 meeting will be held in Seattle WA (Westin Seattle) on Nov 9-12, 2011. The program for the meeting will be assembled in early 2011.

Respectfully submitted,

Kelley Moremen, Secretary
Society for Glycobiology