

Minutes of the Board Meeting Society for Glycobiology

San Diego, CA

Nov. 14, 2009

In attendance were Board Members and Officers: Tom Oeltmann, Robert Haltiwanger, Anne Dell, Michael Pierce, Kelley Moremen, Kelly Ten Hagen, Paul DeAngelis, Michael Tiemeyer, Mark Lehrman, Steve Rosen, and guest Ron Schnaar (Glycobiology Editor-in-Chief).

1. Meeting was called to order by President Tom Oeltmann at 12:30 pm and signed conflict of interest forms were collected from all Board members.
2. The minutes of the previous Board Meeting (2008, Ft. Worth TX) were approved.
3. President's Report:
 - Thanks and Announcements:
Past President Mark Lehrman was thanked for organizing the successful Society meeting in Ft. Worth. He steps off the board as past-president for 2010.
 - The President mentioned that Jean Schwartzbauer (President-elect for the American Society for Matrix Biology (ASMB)) would be present at the end of the Board meeting to discuss the guest participation of the Society for Glycobiology at a session at the 2010 ASMB meeting in Charleston, SC and the possibility of a joint or overlapping meeting in 2012.
 - Meeting summary: It appeared that the meeting budget and expenses were in line and no major concerns were raised by the meeting management company, Scientific Association Management (SAM). There was strong attendance at the meeting (final total attendance of 433). There was an expectation of making a profit for the meeting (actual final profit of \$17,298). A surprisingly large number of banquet attendees were signed up and there was concern that there would be a few tables that would extend into the hall outside the banquet room.
 - Jean Schwartzbauer arrived at the meeting and was introduced by Tom Oeltmann and asked to give her presentation early in the meeting because she had other commitments later in the afternoon. Jean commented that ASMB had employed Managed Society Services at FASEB for meeting and web services approximately 3 years earlier and had numerous positive comments regarding their organizational abilities, site locations, and fund raising capabilities of the FASEB organization. Jean expressed that the FASEB Managed Society Services (MSS) were very cost conscious and always looking for avenues to cut costs for their client societies. FASEB MSS was also very effective in the redesign of the website for ASMB and the members and officers of ASMB were very pleased with the product. ASMB also established a fund raising committee that works closely with FASEB MSS to gain additional funds for their meetings.
 - Kelley Moremen (Secretary) discussed concerns within the Society for Glycobiology regarding web and meeting management services and summarized discussions with John Lord, the director of FASEB MSS. The Society has an existing contract with SAM through the end of 2009 and they have already completed site contracts for the location of the 2010 meeting in St. Pete Beach, FL. Tom Oeltmann summarized interactions with SAM in preparation for the 2009 meeting and was generally pleased with the responsiveness of the operation. Concerns were expressed regarding to the timing of a transition to a new meeting management company with options discussed for an immediate change in management for the 2010 meeting versus a transition to new management at the end of 2010 or 2011 (as a note, the Society signed a new 2 year contract with SAM in late 2009 that will expire on Dec 31, 2011, the same as the expiration date of the contract with the present web services company, Inmerge). An alternative for web management was discussed by Michael Pierce, where the Society was soliciting input from Rusty Bishop, a director of Scientist Solutions, who also works actively with a web services company. Under these circumstances the Society could

obtain web services from an alternative source, but maintain its existing association with SAM for meeting management. The discussion indicated that a general dissatisfaction with the web services provided by Inmerge was the overriding motivation for change in both meeting and web services. It was a general consensus of the Board that pursuing additional information from FASEB MSS during the next year would be important and that a decision would likely be needed in advance of the next annual meeting in 2010.

- Tom Oeltmann also indicated that it would be advantageous for the Society to create a fund raising prospectus for the Society that would describe the impact of research in the field that could be used as a promotion and solicitation tool.
- The discussion emphasized that it will be important to make a final decision for meeting and web services late in 2010 for the 2012 meeting, because of necessity for negotiating contracts for meeting sites and the possibility of having a joint meeting with ASMB managed by a common meeting management company (FASEB MSS).

Secretary's Report:

- Minutes of Board Meeting from 2008 and the Secretary's report were distributed and election results were summarized: Anne Dell was elected as President-Elect, Jamey Marth was elected to the Nominating Committee, and Bob Haltiwanger was elected as Editor-in-Chief of Glycobiology. For 2009 the Awards Committee was comprised of Bob Haltiwanger, Mark Lehrman, Jerry Hart, Jeff Esko, and Richard Cummings. The 2008 Nominations Committee was comprised of two members elected by the membership (Rick Troy, term ending in 2009 and Karen Colley, term ending in 2010), the Past-President acting as chair (Mark Lehrman), and one appointee by the board (Jerry Hart). Jamey Marth will replace Rick Troy on the committee for 2010. The Board discussed the appointment of an ad hoc member of the 2010 Nominations Committee and after discussion they voted unanimously to select Sam Turco as the appointee from the Board with Nancy Dahms as a backup if there was a problem with the primary choice. The Program Committee was established by the President in consultation with the Past-President, and the President-Elect. The Publication Committee has three ad hoc members of the committee selected by the Board of Directors (Anne Dell, Jamey Marth, and Jeff Esko) and their terms will expire at the end of 2011. James Paulson was chosen by the Awards Committee to receive the Karl Meyer Award. Mary Catherine Glick and Roland Schauer were chosen for the Rosalind Kornfeld Award for Lifetime Achievement in Glycobiology. Travel awards (varying from \$250-\$500) were given to 64 students/postdocs to attend the meeting at a total cost of \$21,375. Based on criteria from prior years, travel awards were funded at \$500 per lab. If two applications were received from the same lab, then the award was split evenly (\$250 each). If the applicant was not a member of the Society, the award was reduced by 25%, and if the mentor was not a member the award was reduced by 25%. Membership rolls for 2008 in the Society were 442 (memberships accepted between Sept 1, 2007 – Aug 31, 2008). Journal subscriptions start on Jan. 1 of a given year and continue to Dec. 31 of the year of membership.

Treasurer's Report:

- A summary of the Treasurer's report of the Society accounts was presented. Royalty income to the Society was \$7554 from Oxford. Securities owned by the Society varied during the year, dipping to \$84,121 and rising to \$105,000 by the time of the meeting. Mike Pierce described a communication with the IRS in 2009 regarding a 3 year old tax credit for a telephone that was not taken but not declined. The IRS agent was following up, but the issue was quickly resolved by during the phone call. Expenditures were made for the Gordon Conference (\$3000) and travel stipends for presentations at the American Association for Immunologists meeting (\$3000). The Treasurer went over the profit and loss statement for the annual meeting noting that the 2008 Ft. Worth meeting was the only meeting other than the 2004 Hawaii joint meeting with the Japanese Society that ran a deficit. The 2009 San Diego meeting is projected to run a reasonable profit (final total

profit of \$17, 298). In general, the expenses of the travel awards are being offset by the profit from the meeting and the membership fees brought into the Society during the year. The board then discussed the criteria for awarding travel stipends and the process by which the dollar amount of the award was determined. The discussion concluded that it may be necessary to judge the applications and make decisions regarding who will receive the awards instead of the present approach of giving awards to all that apply. Concern was expressed that some potential applicants may not know that the applications are presently not judged. As a result potential applicants may feel disadvantaged because they were unaware that they would be assured of some level of funding if they applied. However, the contrary argument was expressed that if it was advertised that all who apply would get a travel award, then the Society would no longer be able to afford the travel awards at their present level. In addition, there was concern expressed that the potential switch to the FASEB MSS will be an extra financial expenditure for the Society that will force a reduction in funds available for the travel awards. By comparison, the ASMB provides only travel stipends to a limited collection of poster presenters (~10) and recognizes these awardees in the meeting program and in a presentation at the meeting. ASMB also provides awards to early career, mid-career, and senior investigators similar to the Meyer and Kornfeld awards provided by the Society. A unanimous vote was taken to accept both the Secretary's and Treasurer's reports.

Editor's
Report:

- Manuscript submissions to Glycobiology have been increasing for the last 3 years. There is an equal submission rate from Europe, Asia, and North America. Circulation is steady at ~3700 institutions worldwide. Impact factor has risen to 4.45. Average time from acceptance to web access is <7 days. Average time from submission to first decision is ~30 days. All of these were considered strong positive reflections of the journal. A unanimous vote was taken to accept the Editor's report.

Old
Business:
There was
no
additional
old
business
in addition
to the
Officer's
Reports.
New
Business:

- There was a discussion of a proposal to establish a named travel award in the memory of Don Carlson. The discussion then extended to the general policy of having named travel awards for the Society. The idea was forwarded by Pi-Wan Chen to collect money and endow an award in the name of Don Carlson with a sufficient duration that it could have a positive and long-lasting impact on the Society. The intent of the award was to be focused on applicants within a certain area of research and potentially broadened if a qualified candidates were not found in that field. A general discussion followed to potentially focus the applicant pool to graduate students that recently received their degrees, similar to the prior Genzyme award from the Soceiey. The Board concluded that the prior Genzyme award critera would be preferable for the new award.
- American Association of Immunologists requested that we again act as a guest society at their annual meeting. The concern was expressed that we should consider participation every other year since we were paying the travel expenses for our speakers at their sessions. Steve Rosen was approached to organize the session in at the 2011 AAI meeting assuming that the Society would provide \$3000 for four speakers.

- There was a request for an ASMS workshop associated with the 2010 Society meeting that would be organized by Joe Zaia. The general discussion emphasized that there must be extensive communication between the satellite meeting organizers and the President of the Society to assure that there was an appropriate integration of these meetings and to elimination of potential overlap.
- Bob Haltiwanger described the plans for the guest session that the Society will have at the 2010 ASMS meeting in Charleston, where 4 speakers will be supported by Society funds and registration fees will be waived by ASMB.

President-
Elect's
Report:

- The President-elect announced that the 2011 meeting will be held in St. Pete Beach, FL (Tradewinds Island Grand Resort) on Nov 7-10, 2010. The program for the meeting will be assembled in early 2010. The site location was discussed and the importance of maintaining a high attendance at the meeting was stressed as a key to maintaining the fiscal solvency of the Society.

Respectfully submitted,

Kelley Moremen, Secretary
Society for Glycobiology